

BUSINESS PROFESSIONALS OF AMERICA

CHAPTER CONSTITUTION

Batavia High School

2020-2021

PREAMBLE

With the identification of business, information technology, and office occupations as an area of career and technical education, it has become necessary to provide a student group experience for students enrolled in business education programs. Leadership development through student groups can be effective in strengthening career and technical education for business, information technology, and office occupations. It is deemed essential that:

1. There be established a career and technical student group to serve the needs of those students enrolled in initial, refresher, or upgrading business, information technology, and/or office education programs.
2. This organization be an integral part of the career and technical education curriculum preparing students for business, information technology, and office occupations.
3. The organizational pattern facilitates the use of existing student groups as an integral part of the education pattern for business, information technology, and office occupations as established in law and regulation.
4. This organization provides a means for individual state groups to participate as members of a national student group serving the career and technical educational needs of students enrolled in business, information technology, and office occupations.

ARTICLE I - NAME

The name of this organization shall be Business Professionals of America, Batavia High School Chapter and shall be associated with the (state) Association and (Associate/Secondary/ Post-Secondary/Middle Level) Division of the national organization.

ARTICLE II - PURPOSE

The purposes of this organization are:

1. To provide opportunities for chapter members in leadership and development.
2. To unite in a common professional bond without regard to race, creed, sex, or national origin of students enrolled in classes with business employment as their objective.
3. To develop leadership abilities through participation in career and technical education, civic, recreational, and social activities.
4. To assist students in establishing realistic employment objectives.
5. To create enthusiasm for learning.
6. To promote high standards in ethics, workmanship, and scholarship.

7. To develop the ability of students to plan together, organize, and carry out worthy activities and projects through the use of the democratic processes.
8. To foster an understanding of the functions of labor, entrepreneurial, and management organizations in the American free enterprise system.
9. To develop competent, assertive leaders in business education.
10. To develop and strengthen members' confidence in themselves and their work.
11. To provide satisfactory social and recreational activities.
12. To foster practical application of business education skills through competition.

ARTICLE III - ORGANIZATION

Section 1: Business Professionals of America, Batavia High School Chapter is an organization operating in accordance with a charter granted by the (state) Association which is granted a charter by Business Professionals of America, Inc.

Section 2: The administration of Business Professionals of America, Batavia High School Chapter will be vested in Batavia High School.

Section 3: The Business Professionals of America, Batavia High School Chapter will have officers who will be elected annually by the membership. The officers, through the chapter president, will make recommendations to the advisor with respect to the welfare of the Business Professionals of America, Batavia High School Chapter.

ARTICLE IV - MEMBERSHIP

Membership in the Business Professionals of America, Batavia High School Chapter shall consist of any student from Batavia High School enrolled in a business education, information technology, and/or office education program as approved by the state of (state). The member must pay dues as established by the local, state, and national association; and will be eligible to hold office, participate in award programs, serve as a delegate to state and national meetings, or to otherwise represent his/her chapter in state and/or national Business Professionals of America affairs.

ARTICLE V - VOTING

Local members of Business Professionals of America, Batavia High School Chapter shall exercise their voting privilege through voting delegates at conferences. The allocation of the voting delegates from each chapter to the state and national association will be determined each year by the respective associations.

ARTICLE VI - OFFICERS

Officers of the Batavia High School Chapter shall be elected by majority vote of the membership. Officer positions shall consist of a president, vice president, secretary, treasurer,

historian, and parliamentarian. Officers elected one term shall continue to hold office until the election of officers the following term. The term of office shall be one year.

ARTICLE VII - MEETINGS

Regular meetings of the Batavia High School Chapter will be held. Parliamentary procedure for all meetings will be governed by the current edition of Robert's Rules of Order, Newly Revised.

ARTICLE VIII - ADVISORS

The teacher or teacher/coordinator of each business education, information technology, and/or office education program will serve as an advisor of his/her Business Professionals of America chapter. However, an alternative advisor may be appointed as deemed necessary by the school administration.

ARTICLE IX - FINANCES

Local associations will be responsible for local, state, and national dues according to the number of individual members claimed. The Batavia High School Chapter is also responsible for submitting dues to the appropriate designee by the designated deadline(s).

ARTICLE X - EMBLEM AND COLORS

Section 1: Colors are navy blue, tan, and red.

Section 2: The official Business Professionals of America emblem is the shield which represents the aims and objectives of the organization.

Section 3: The official Business Professionals of America Flag emphasizes the logo, tagline, and colors.

ARTICLE XI - AMENDMENTS

To amend this constitution, the proposed amendment must be presented in writing by the member proposing the amendment to the chapter president and chapter advisor at least ten days prior to the next regularly scheduled chapter meeting. The proposed amendment may be adopted by a two-thirds approval of the voting members.

ARTICLE XII - RULES, REGULATIONS, AND BYLAWS

The Batavia High School Chapter of Business Professionals of America will adopt such rules, regulations, and bylaws as are deemed necessary by the members and advisor.

BYLAWS

ARTICLE I - QUALIFICATIONS FOR STUDENT OFFICE

Section 1: Only active members will be eligible for office in the Batavia High School Chapter.

Section 2: To be eligible for office in the Batavia High School Chapter candidates must meet the qualifications as established by the chapter advisor.

ARTICLE II - DUTIES OF STUDENT OFFICERS

Section 1: President. It shall be the duty of the president to preside at all business meetings; to preside over officer meetings; to make all necessary committee appointments including the designation of committee chairmen; to be available, as necessary, in promoting the general welfare of Business Professionals of America. The President is responsible for overseeing BPA Cares submissions.

Section 2: Vice President. It shall be the duty of the vice president to serve in any capacity as directed by the president; to serve as chairman of the committees; to accept the responsibilities of the president as occasions may demand; and to be available, as necessary, in promoting the general welfare of Business Professionals of America.

Section 3: Secretary. It shall be the duty of the secretary to serve in any capacity as directed by the president; to record the proceedings of all business and officer meetings; to be available, as necessary, in promoting the general welfare of Business Professionals of America.

Section 4: Treasurer. It shall be the duty of the treasurer to serve in any capacity as directed by the president; to present any financial membership reports necessary for the division; and to be available, as necessary, in promoting the general welfare of Business Professionals of America.

Section 5: Historian. It shall be the duty of the historian to maintain the Business Professionals of America Batavia High School Chapter yearbook; the history of Business Professionals of America, Batavia High School Chapter; and to be available, as necessary, in promoting the general welfare of Business Professionals of America. The historian is also responsible for BPA Cares submissions.

Section 6: Parliamentarian. It shall be the duty of the parliamentarian to be responsible for the general conduct at the meeting; to rule on rules of order, should the occasion arise, during the business meetings of Business Professionals of America, Batavia High School Chapter; and to be available, as necessary, in promoting the general welfare of Business Professionals of America.

Section 7: Business Advisory Council Members. It shall be the duty of the business advisory council members to attend all business advisory meetings as voting members; and to be available, as necessary, in promoting the general welfare of Business Professionals of America.

ARTICLE III - DUES

The membership year shall be September 1 through August 31. Annual dues for the Batavia High School Chapter shall be Fifteen Dollars (\$10.00) per year. Annual state and national dues shall be established by the state and national associations, respectively. It will be the responsibility of the local chapter to submit state and national dues within the deadline.

Date: September 14, 2020

Morgan Cravens, President

Rincie Demmings, Vice President

Alanna Mansour, Secretary

Ryan Edmisten, Treasurer

Hannah Wiederhold, Historian

Ashlee Norman, Parliamentarian

Brooke Hamilton, BAC Member

Brandon Sauter, BAC Member

Angie Kovacs, Advisor