

BUSINESS & INDUSTRY ADVISORY COUNCIL INPUT FORM

Would you or a representative from your company be available to participate in any of the following? (Please check all that apply)

- Serve on the Business & Industry Advisory Council for Batavia High School/Great Oaks Business Management Program**
- Host a Business & Industry Advisory Council meeting
- Serve as a mentor
- Present a workshop or serve as a guest speaker
- Participate as a judge or contest grader for regional competition
- Assist with program projects
- Provide professional samples
- Sponsor a state and/or national competition participant
- Donate incentive prizes
- Conduct initial and/or promotion interviews with students
- Host a field trip to your company
- Host an intern during the school year (8-10 hours per week - unpaid)
- Host a job shadowing experience (2-4 hours - one time)

Name: _____

Title: _____

Company: _____

Address: _____

Phone: _____

E-mail: _____

Please complete and return to:

Angie Kovacs, Batavia High School, 1 Bulldog Place, Batavia, OH 45103
Kovacs_a@bataviaschools.org

Business & Industry Advisory Council

Input Form Explanation

1. **Host an advisory committee meeting:** The meeting should last no longer than 1 - 2 hours and should include a tour of your facility, if possible.
2. **Serve as a mentor for a student:** Communicate with a student several times during the school year via e-mail.
3. **Present a workshop or serve as a guest speaker:** Examples of topics: professional dress, interviewing skills, employability skills, teamwork, technology or skill training, overview of your job or company.
4. **Participate as a judge for regional competition:** Takes place in late January. Students participate in a variety of judged events including: interviewing skills, job skills, speech contests, small business management team, entrepreneurship, presentation management team, etc. Judges are needed to view presentations and complete judges' rating sheets.
5. **Participate as a contest grader for regional competition:** In late January, students participate in numerous competitive events which must be graded to determine winners. Graders are asked to assist with this process.
6. **Assist with program projects:** Instructors may ask you to evaluate completed projects, provide advice in preparation of a project, or assist students in completing projects.
7. **Attend open house to speak with potential students:** Speak with potential students and their families about the benefits of the career-technical program and current trends in the specific career field.
8. **Provide professional samples:** Letters, personnel manuals, documents etc.
9. **Sponsor a state or national competition participant:** Help a student who succeeds regionally cover costs associated with state and/or national competition including lodging and registration fees.
10. **Donate incentive prizes:** For council members or students
11. **Conduct mock personnel interviews with students.**
12. **Host field trip to your company:** Students would tour your facility and possibly speak with a human resources representative to learn more about hiring practices and career opportunities.
13. **Host an intern(s) during the school year (8-10 hours per week unpaid):** Allow a student to work alongside someone from your office to gain real-world experience, which is extremely beneficial to the students.
14. **Host a job shadowing experience for student(s) (2-4 hours one time):** Allow a student to spend some time observing you or another associate at work.